## **EXECUTIVE COMMITTEE LEADER'S**

# **WORK PROGRAMME**

### 1 January 2015 to 30 April 2015

(published as at 1st December 2014)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.



www.redditchbc.gov.uk

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

#### "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website (<a href="www.redditchbc.gov.uk">www.redditchbc.gov.uk</a>).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3257 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

#### **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett Leader of the Council and Portfolio Holder for Community Leadership & Partnership

Councillor Greg Chance Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport

Councillor John Fisher Portfolio Holder for Corporate Management

Councillor Yvonne Smith Portfolio Holder for Community Safety & Regulatory Services

Councillor Mark Shurmer Portfolio Holder for Housing

Councillor Debbie Taylor Portfolio Holder for Local Environment & Health

Councillor Phil Mould Portfolio Holder for Leisure & Tourism

Councillor Juliet Brunner
Councillor Brandon Clayton

| Decision including<br>Whether it is a key<br>Decision   | Decision Taker<br>Date of Decision           | Details of<br>Exempt<br>information (if<br>any) | Documents submitted to<br>Decision Maker / Background<br>Papers List                | Contact for Comments  |
|---|--|---|---|---|
| Budget Monitoring Quarter 2 2014-15 <b>Key:</b> No  | Executive 16 Dec 2014                        |   | Report of the Executive<br>Director Finance and<br>Resources                        | Sam Morgan, Financial<br>Services Manager<br>Tel: 01527 64252 ext 3790  |
| Budget Position Statement <b>Key:</b> No  | Executive 16 Dec 2014                        |   | Report of the Executive<br>Director Finance and<br>Resources                        | Jayne Pickering, Executive<br>Director, Finance and<br>Resources<br>Tel: 01527 881207   |
| Housing Revenue Account, rent and capital 2015-16 <b>Key:</b> No  | Executive 20 Jan 2015<br>Council 26 Jan 2015 |   | Report of the Executive<br>Director Finance and<br>Resources and Head of<br>Housing | Liz Tompkin, Head of Housing,<br>Sam Morgan, Financial<br>Services Manager<br>Tel: 01527 64252 ext 3304,<br>Tel: 01527 64252 ext 3790 |
| Landscape Improvements to the Town Centre Phase II Key: Yes   | Executive,<br>Council 20 Jan 2015            |   | Report of the Director of Planning and Regeneration                                 | Lyndsey Berry, Planning<br>Officer  |
| Voluntary and Community<br>Sector Grants Programme<br>2015/16 - Funding<br>recommendations<br><b>Key:</b> Yes | Executive 20 Jan 2015                        |   | Report of the Head of<br>Community Services   | Donna Hancox, Voluntary<br>Sector Grants Co-ordinator<br>Tel: 01527 64252 ext 3015  |

| Decision including<br>Whether it is a key<br>Decision                        | Decision Taker<br>Date of Decision           | Details of<br>Exempt<br>information (if<br>any) | Documents submitted to<br>Decision Maker / Background<br>Papers List      | Contact for Comments  |
|--|--|---|---|---|
| Designation of a<br>Neighbourhood Plan area -<br>Feckenham<br><b>Key:</b> No | Executive 20 Jan 2015                        |   | Report of the Head of Planning and Regeneration                           | Ruth Bamford, Head of<br>Planning and Regeneration<br>Tel: 01527 64252 ext 3219         |
| Medium Term Financial<br>Plan 2015-16 - 2017-18<br><b>Key:</b> No            | Executive 20 Jan 2015                        |   | Report of the Executive Director Finance and Corporate Resources          | Jayne Pickering, Executive<br>Director, Finance and<br>Resources<br>Tel: 01527 881207   |
| Council Tax Base and Non-<br>Domestic Rates base<br><b>Key:</b> Yes          | Executive 20 Jan 2015                        |   | Report of the Executive<br>Director Finance and Corporate<br>Resources    | Sam Morgan, Financial<br>Services Manager<br>Tel: 01527 64252 ext 3790                  |
| Reorganisation and<br>Change Policy<br><b>Key:</b> No                        | Executive 20 Jan 2015<br>Council 26 Jan 2015 |   | Report of the Head of<br>Transformation and<br>Organisational Development |   |
| Land at Easemore Road -<br>Disposal<br><b>Key:</b> No                        | Executive 20 Jan 2015<br>Council 26 Jan 2015 |   | Report of the Head of<br>Customer Access and<br>Financial Support         | Amanda de Warr, Head of<br>Customer Access and<br>Financial Support<br>Tel: 01527 64252 |
| Budget Monitoring October - December 2014 Quarter 3 Key: No                  | Executive 10 Mar 2015                        |   | Report of the Executive<br>Director Finance and Corporate<br>Resources    |   |

| Decision including<br>Whether it is a key<br>Decision  | Decision Taker<br>Date of Decision    | Details of<br>Exempt<br>information (if<br>any) | Documents submitted to<br>Decision Maker / Background<br>Papers List   | Contact for Comments   |
|--|---------------------------------------|---|--|--|
| Treasury Management<br>Strategy<br><b>Key:</b> No  | Council, Executive 10 Mar 2015        |   | Report of the Executive<br>Director Finance and Corporate<br>Resources |  |
| Redditch Borough<br>Council's Voluntary &<br>Community Sector Grant<br>Programme 2015/16 -<br>Funding Recommendations<br><b>Key:</b> Yes | Executive 10 Mar 2015                 |   | Report of the Head of<br>Community Services                            | Donna Hancox, Voluntary<br>Sector Grants Co-ordinator<br>Tel: 01527 64252 ext 3015       |
| Borough of Redditch Local<br>Plan No.4<br><b>Key:</b> No   | Executive Not before 10th<br>Mar 2015 |   | Rerport of the Head of Plannking and Regeneration                      | Emma Baker, Development<br>Plans Manager<br>Tel: 01527 64252 ext 3034                    |
| Write off of Debts<br><b>Key:</b> No   | Executive Before 30 Jun<br>2015       |   | Report of the Executive<br>Director Finance and<br>Resources           | Amanda de Warr, Head of<br>Customer Access and<br>Financial Support<br>Tel: 01527 64252  |
| Job Evaluation<br><b>Key:</b> Yes  | Executive                             |   |  | Becky Talbot, Human<br>Resources and Development<br>Manager<br>Tel: 01527 64252 ext 3385 |

| Decision including<br>Whether it is a key<br>Decision | Decision Taker<br>Date of Decision | Details of<br>Exempt<br>information (if<br>any) | Documents submitted to<br>Decision Maker / Background<br>Papers List  | Contact for Comments |
|---|------------------------------------|---|---|----------------------|
| Tenancy Policy<br><b>Key:</b> No                      | Executive                          |   | Report of the Deputy Chief<br>Executive and Executive<br>Director (Leisure,<br>Environmental & Community<br>Services) |                      |